



2026-2027

Student/Parent Handbook

3Be Bold, Be Brave, Be a General!



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FORWARD

The purpose of this handbook is to serve as a guide to the students and families of Abbeville Christian Academy. We want to establish, through definite information, the responsibilities, correct school habits, and proper attitudes toward the school and its activities. This includes information concerning the organization, administration, and philosophy of the school.

The policies and procedures stated herein concern ACA families and students, and they must be adhered to by everyone involved at ACA both on and off campus.

MISSION STATEMENT

Abbeville Christian Academy was created to provide a Christian environment in which to develop well-educated, well-disciplined students with positive self-esteem, a sense of fair play, and the leadership skills needed for the 21st century. We seek to develop students' characters, spiritual values, intellects, patriotism, leadership and individuality. Parental support and participation are vital to our success.

ACA MOTTO

"As a student at ACA, I will strive to be honest in thought and deed; to be friendly and helpful to schoolmates and teachers; to promote clean, wholesome thought and speech; to take care of school property; to encourage and foster proper conduct at all school activities; to maintain a Christian attitude in my dealings with others; to work toward making school a pleasant place in which to prepare myself for life."

PHILOSOPHY & OBJECTIVES

ACA will maintain a student-centered philosophy with realistic objectives, realizing that the student's well-being and education are the total reasons for our existence. ACA seeks to maintain high academic standards that will provide a sound foundation for students who pursue higher education or begin their careers immediately upon graduation. Through the instruction and guidance offered at Abbeville Christian Academy, we will strive to develop the following in each child:

- An understanding of our nation's history and development
- Oral and written communication skills
- Mathematical skills
- A knowledge of the world of science
- An appreciation of our social and cultural heritage
- A knowledge of Christian religious values
- The ability to use sound logic in decision making
- An appreciation of the arts
- An appreciation of health, recreation and hygiene

EDUCATIONAL BELIEFS

1. Students' learning is the chief priority of our school.
2. Students' learning needs are the primary focus of decision impacting the work of our school.
3. All students can learn.
4. Students can learn in different ways and learn best when provided with a variety of instructional methods.
5. Students learn best when actively involved in the learning process.
6. Each student is a valued individual with unique physical, social, emotional, intellectual, and spiritual needs.
7. A student's self-esteem is enhanced by positive relationships and mutual respect among and between students and staff.
8. A safe, physically comfortable, and attractive environment promotes student learning.
9. Teachers, administrators, parents, and the community share the responsibility for advancing the school's mission.
10. The commitment to continuous improvement is imperative to ensure that our students will become high-principled, confident, self-directed, lifelong learners.

NONDISCRIMINATORY POLICY

Abbeville Christian Academy does not discriminate on the basis of race, color, national origin, or sex.

MORAL CLAUSE

Abbeville Christian Academy proclaims its Christian beliefs based on the foundations and authority taught in the Bible. We respectfully require students to adhere to these accepted values and moral beliefs as a student participating in the school day, extracurricular activities, and school-sponsored events. Any behavior in opposition to these teachings may result in discontinued enrollment from the student body. Abbeville Christian Academy reserves the right, with its sole discretion, to refuse admission of an applicant and/or to discontinue enrollment of a current student participating in, promoting, supporting, or condoning: pornography, sexual immorality, or displaying an inability or resistance to support the qualities and characteristics required of a Biblically based and Christ-like lifestyle.

ADMINISTRATION AND LEADERSHIP CONTACT INFORMATION

Debbie Barnes, Administrative Assistant, Curriculum	dbarnes@acagenerals.org
Linda Blalock, Administrative Assistant, Attendance	lblalock@acagenerals.org
Ashley Braddy, Administrative Assistant, Records	abraddy@acagenerals.org
Stephan Gainey, Athletic Director	sgainey@acagenerals.org
Susan Hudspeth, Upper School Student Services	shudspeth@acagenerals.org
Chelsea Johnson, Division Head of Lower School	cjohnson@acagenerals.org
Patty Kelley, Executive Assistant, Bookkeeping	pkelley@acagenerals.org
Kristina Nolze, Division Head of Upper School	knolze@acagenerals.org
Lisa Trawick, Division Head of Early Childhood Development	ltrawick@acagenerals.org
Heath Whittington, Head of School	hwhittington@acagenerals.org

ACCREDITATION

Abbeville Christian Academy is a fully-accredited member of the Alabama Independent School Association (AISA), Advancing Excellence in Education (AdvancED), and Cognia, and is subject to policies, procedures, guidelines developed and approved by the AISA. The 2026 AISA Full Accreditation diagnostic is on file in the office.

SCHOOL PROFILE

ALMA MATER

Red and Gray, brave and bold
Reverence for thee we'll hold
Forevermore,
Loyal to thee we'll be
For thoughts and minds made free
Guided by memories of ACA!

YEARBOOK

The General

SCHOOL COLORS

Red, Gray, and White

SCHOOL MASCOT

Generals



GENERAL'S FIGHT SONG

On, On, ACA,
We are right for the fight today!
Hold that ball and hit that line;
Every "General Star" will shine.
We'll fight, fight, fight
For the Red and White
As we roll down the field perfectly!
And we'll kick, pass, and run
Til' the battle is won
And we bring home the victory!

SGA SCHOOL PRAYER

Heavenly Father, we seek your guidance today at Abbeville Christian Academy. Grant us the strength to face each challenge with resilience, the courage to stand up for what is right, determination in our studies and the wisdom to make thoughtful decisions. May our faith in You strengthen each day as You guide us to be the best versions of ourselves, honoring You in all we do. Amen.

BOARD OF TRUSTEES

Abbeville Christian Academy is organized to function under the control of a Board of Trustees composed of twelve members. The board members are elected for a three-year term, with one-third of the membership elected each year. The Board is not a fund-raising body, nor is the Board involved in the day to day operations of the school. It sets school policy, hires staff to implement policy, oversees business and financial affairs of ACA, and provides leadership and support for teachers and administrators. The Head of School, who is hired by the Board of Trustees, is charged with the responsibility of being the chief administrator.

The Board of Trustees should act as the legal manager of the school. The board should make sure all school operations are performed in a legal manner by following due process. The Board of Trustees is responsible for providing a safe and secure place for pupils, supporting the administrator and faculty, supporting all school policies and procedures, and making sure school related problems go through proper channels.

The Board of Trustees meets monthly. The Head of School actively participates in meetings of the Board of Trustees and presents matters for consideration and discussion. If parents or others have a need that requires the attention of the Board of Trustees, they are welcome to contact the Head of School to be included on the agenda of the next meeting. The Board of Trustees encourages parents' interest and active support through committees of involvement, and believes all parents should share in the continued progress of Abbeville Christian Academy. Contact the Head of School to inquire about available committee positions.

Without notice, the ACA Board of Trustees reserves the right to alter, amend, or change the policies in this handbook as necessary.



Henry County Private School Foundation

BOARD COMMITTEES 2026-2027



EXECUTIVE COMMITTEE

Jami Johnson – President
Dannon Braddy – Vice President
Ginger Douglas – Secretary
Mills Money – Treasurer



ACADEMIC

- **Ginger Douglas** – Chair
- Michael Williams
- Karl Condrey
- Jonathan Tomlin



ADMISSIONS

- **Russell Spivey** – Chair
- Rusty McClure
- Parker Champion
- Brittany Walker



ATHLETIC

- **Dannon Braddy** – Chair
- Russell Spivey
- Karl Condrey
- Jonathan Tomlin



BUILDING & GROUNDS

- **Parker Champion** – Chair
- Dannon Braddy
- Ricky Sowell
- Karl Condrey



TECHNOLOGY

- **Michael Williams** – Chair
- Parker Champion
- Ricky Sowell
- Dannon Braddy



FINANCE/FINANCIAL

- **Mills Money** – Chair
- Russell Spivey
- Ginger Douglas
- Jonathan Tomlin



DISCIPLINE

- **Rusty McClure** – Chair
- Michael Williams
- Mills Money
- Ricky Sowell



PERSONNEL

- **Brittany Walker** – Chair
- Rusty McClure
- Mills Money
- Ginger Douglas

Internal Concern

Internal concerns regarding grades, athletics, attendance, curriculum, social interactions, and discipline at Abbeville Christian Academy should be addressed as close to their origin as possible. Concerns regarding the aforementioned should first be addressed with the appropriate teacher and/or coach. The Head of School should be the next step in the process.

The Board of Trustees approves the policies. If a concern is with policy, the concern must be put in writing and emailed to the Board chairman. Before expressing the aforementioned concerns to the board, the process outlined above must have been initiated. Board members are not employed by ACA, nor are they educators.

Concerns should never be communicated or addressed through social media platforms which could bring negative attention to faculty, students, or ACA. Any social media posts by parents, students, or family members of stakeholders that bring negative attention to ACA will be reviewed by the Board and will be dealt with accordingly.

2026-2027 Upper School Regular Schedule

7:45 am	8:38 am	Skinny 1
8:41 am	9:41 am	Period 1 Rolls
9:41 am	9:56 am	Break
9:59 am	10:59 am	Period 2 Rolls
11:02 am	12:02 pm	Period 3 Rolls
12:02 pm	12:32 pm	Lunch
12:35 pm	1:35 pm	Period 4 Rolls
1:35 pm	2:04 pm	Activity
2:07 pm	3:00 pm	Skinny 2

Skinny Blocks 53 minutes-Rotating Blocks 60 minutes-Break 15 minutes-Activity 30 minutes-Lunch 30 minutes

Upper School Rotation Schedule

	A	B	C	D	E
Period 1	Skinny Block 1	Skinny Block 1	Skinny Block 1	Skinny Block 1	Skinny Block 1
Period 2	Block 2	Block 6	Block 5	Block 4	Block 3
	Break	Break	Break	Break	Break
Period 3	Block 3	Block 2	Block 6	Block 5	Block 4
Period 4	Block 4	Block 3	Block 2	Block 6	Block 5
	Lunch	Lunch	Lunch	Lunch	Lunch
Period 5	Block 5	Block 4	Block 3	Block 2	Block 6
	Chapel	Clubs	Music Chapel	Student Activities	Student Led Chapel
Period 6	Skinny Block 7	Skinny Block 7	Skinny Block 7	Skinny Block 7	Skinny Block 7
BLOCK DROPS	Block 6	Block 5	Block 4	Block 3	Block 2

Lower School 1st - 6th: 7:45 am to 3:00 pm.

Early Childhood Development K2 - K5: 7:45 am to 2:45 pm

ADMISSIONS

In the administration of education or admission policies, each student must register in the spring for the upcoming school year. New students in grades 7th - 12th must provide current documentation of a negative drug screening as required in the *ACA Drug Education and Prevention Policy*.

New Applicant Admission Procedures

1. Prior to accepting the admissions packet and fee, enrollment numbers will be checked to determine vacancy. If there is no vacancy, applicants may complete the packet, pay the fee, and be placed on a waiting list.
2. A non-refundable \$50.00 application fee is required for the applicant to be considered for enrollment.
3. All students must meet the enrollment criteria outlined in the *New Applicant Admission Procedures* for new applicants.
 - a. Transcript of grades from previous school
 - b. Copies of standardized testing (last three years if available)
 - c. Copies of disciplinary records (if applicable)
 - d. Copies of attendance records
 - e. Copy of birth certificate and social security card
 - f. Certificate of Immunization
 - g. Parent(s) Driver's License
 - h. Complete the DHR-CDC-739 Form (Pre K2-4 only)
4. After the above checklist is complete, it will be reviewed by the admissions committee and/or the entire board as deemed necessary.
5. After review, applicants are accepted and notified of acceptance; or, if there is not a match between student instructional/educational needs and the school's mission and/or its admissions policy, the student is notified of non-admission.
6. Financial arrangements (tuition, fees, dues, etc.) must be met.

Admissions Restrictions

1. Temporary admission may be granted with a report card or grade sheet until official grades are received.
2. Special education programs (**i.e., academic, physical, or emotional**) are not offered by ACA. Additional information concerning admissions restrictions may be obtained at the office.
3. All students are admitted each year on a probationary status.
4. Transfers from other schools, non-traditional programs, and home schools will be admitted according to AISA policies.
5. Students in **K2, K3, K4, and K5** applicants must be **2, 3, 4, and 5 years in age** on or before October 1 and must show at time of application or before the first day of attendance, the following: birth certificate, social security card, immunization record. **K2 applicants must be working on potty training. K3 applicants must be potty trained.**
6. Students in **1st grade** applicants must be **6 years in age** on or before October 1 of that school year and must show at time of application or before the first day of attendance the documents listed above.
7. Students in grades K5-12 may be given tests or evaluations to determine grade and subject placement or suitability as a student at ACA.
8. ACA does not have a health professional on staff; therefore, a student with special health care needs may not be accepted for enrollment. ACA must ensure the health, safety, and well-being of all of its students. If a health care need arises with a currently enrolled ACA student, the situation will be handled on a case by case basis.
9. Contagious and Communicable Disease Policy: Parents of a student diagnosed with a communicable or contagious disease should report the disease to the Head of School who will follow AISA procedures for implementing the contagious/communicable disease policy. Any student diagnosed with a disease which is listed by the Alabama Public Health Department as a "Notifiable Disease condition" may not attend school until cleared by a medical doctor. "Procedures for implementing the AISA Contagious and Communicable Disease Policy" and the "Alabama Notifiable Diseases/Conditions" are on file at the school office.

FINANCIAL OBLIGATIONS

Upon a student's admission to ACA, tuition and fees are due annually, beginning June 1. The ACA school year is from June 1 to May 31. As stated in the school contract, no refunds will be made for fees and/or tuition. School contracts must be signed in the spring prior to the next school year by parent(s) or legal guardian(s) binding the financial responsibility for the school year. Contracts are provided during the registration process. The Henry County Board of Trustees creates school policy, school tuition rates, registration fees, operating fees, and any dues that may be applicable. Rates, fees, and dues apply to K2 through 12th grade. A copy of the tuition rates, registration fees, operating fees, dues, etc. may be obtained by visiting the school office or visiting www.acagenerals.org.

Financial Obligation Policy

1. Tuition is due on the 1st (first) day of each month and is considered late if not received by the 10th (tenth) day of each month.
2. If tuition is not received by the 10th (tenth) day of each month, a \$30 (thirty) late fee will be incurred.
3. If the past due account is not brought current, the school reserves the right to take the following action:
 - a. Place holds on student report cards and grades.
 - b. Place holds on student transcripts.
 - c. Place holds on student diplomas.
 - d. Prevent participation in school functions including, but not limited to, athletics, field trips, pep rallies, etc.
 - e. If an account becomes 2 (two) months past due, legal action(s) may be taken. Student(s) may not be permitted to attend class(es), athletic event(s), school activity(s), etc.
4. The ***Financial Obligation Policy*** applies to all school tuition, fees and dues including, but not limited to, operating fees, registration fees, PTA dues, and General's Army dues.

Past Due Notice

A Final Past Due Notice will be mailed if an account is more than 2 (two) months past due. If no action is taken within 10 days from the date posted on the notice, the account may be turned over to the Finance Committee for collection using legal action(s).

Withdraw

Any student who withdraws from school must obtain a clearance sheet from the office, complete the form, and return it before leaving. Upon withdrawal, all books and materials must be returned. No transcript or records of any withdrawing student will be sent to another school if the student or parents leave the school or area without paying all accounts in full or otherwise meeting all obligations imposed by ACA.

ATTENDANCE

ACA is not responsible for students on campus prior to 7:15 AM or after 5:30 PM unless it is a scheduled practice or event. Students on campus after 3:30 PM will be sent to after school care and charged \$10 per hour. All students must be supervised at all times. Please do not check out your student after 2:30 PM, as this causes unnecessary disruption throughout the building. If a student must check out after 2:30, approval must be given by the Head of School and a valid reason must be established.

Attendance Policy

1. FACTS™ will serve as the official student attendance record for the school year.

Alabama state law (Code of Alabama (1975) § 16-28-7) requires regular school attendance and requires all independent and private schools to enforce compulsory school attendance laws.

2. Absences are classified as excused, unexcused, or present off site.
3. Period attendance is taken for 7th - 12th per class hour and daily for lower school grades.
4. A student who is absent for more than 20 minutes in a given class (i.e., tardy) shall be considered absent.

Examples of excused absence: Illness, court appearances, family deaths, inclement weather (that which endangers the life and health of a child), legal quarantines, religious holidays, and prior Head of School approved extended absences are valid absences and may be excused.

5. An absence is considered unexcused when proper documentation is not submitted. A written and signed parent note or a valid doctor's office note is required upon returning to school.
6. Students have **three school days** to turn in an excuse to the front office, and the excuse will be documented in FACTS. The office will not accept notes submitted beyond the three day grace period.
7. A student who earns an 11th **excused and/or unexcused absence** in a semester course may be denied credit for that course.
8. Students with an **excused absence** will be allowed **two (2) school days for each day absent** to complete and submit missed assignments, unless otherwise determined by the classroom teacher. Teachers may establish reasonable deadlines based on the nature of the assignment and the instructional needs of the class. If a student checks in late after missing a course, that day will count as one of the two days.
9. Students who are **recorded as Present Off-Site** (school-sponsored activities, educational events, athletics, or other approved school functions) are expected to complete and submit all assignments **on or before the original due date whenever possible**. If this is not feasible, assignments must be submitted **upon returning to class**, at the discretion of the teacher. Any **tests or quizzes** missed while participating in a school-approved off-site activity must be completed **in the Testing Center on the student's first day back at school**, unless other arrangements have been approved by the administration or teacher.
10. Students with an **unexcused absence** are responsible for obtaining all missed assignments and must submit any work due **on the day they return to school**. Additional assignments missed during the absence may be completed according to the teacher's discretion. Credit for work missed during an unexcused absence may be subject to classroom and school policies. If a student returns the same day of the class missed, the student is expected to turn in assignments due on that day in the class missed earlier that same day.

Students are encouraged to communicate with their teachers promptly following any absence to ensure they understand all missed assignments, assessments, and expectations.

School Notification of Absence Process

1. At five absences, verbal and written contact will be made with the student's parent and a parent/student conference with the Head of School may be required.
2. At seven absences, a letter and a certified written contact will be made with the student's parent and an Early Warning referral will be made to the Henry County District Attorney's office pursuant to **Authority: Code of Alabama (1975) § 16-28-7**.
3. At **11 excused and/or unexcused absences per semester**, all of the above notifications will be served, credit may be denied,

and students between the ages 16-19 will be reported to the Alabama Department of Public Safety which may result in suspension of their drivers licenses pursuant to *Code of Alabama (1975) §16-28-40; Alabama Administrative Code 290-3-1.02(7)(b)(1)*.

Check In/Out Process

Unless prior approval from the Head of School is granted, the physical presence of a parent/guardian may be required to check a student in or out of school. All students, K2-12 must check in or out of the front office. A student will be given a written admittance slip by the front office upon check in and that slip will be kept on file by the student's teacher. Phone calls, emails, texts, and faxes are not acceptable check out procedures and put our students' safety at risk. **Please do not check out your student after 2:30 PM, as this causes unnecessary disruption throughout the building. If a student must check out after 2:30 PM, a valid reason must be established.**

Tardy Policy

A student is considered tardy if not in the classroom, ready for instruction, as defined by the individual teacher. If a student arrives on campus after 7:45 AM, he/she must be signed in to the front office and a blue admittance slip will be issued to take to their teacher. If a student drives to campus, a parent must be notified of the tardy. Tardiness may only be excused with a doctor's note.

1. At three unexcused tardies in a quarter, verbal and written contact will be made with the student's parents. A student conference with the Head of School will be required and a 1 day detention. (1 day detention will be served on the fourth tardy)
2. At five unexcused tardies in a quarter, verbal and written contact will be made with the student's parent and a parent/student conference with the Head of School may be required. A Saturday school detention will be assigned on the fifth tardy from 7:00 AM to 9:00 AM and Extended Saturday school on the sixth tardy from 7:00 AM to 11:00 AM will be assigned.
3. At seven unexcused tardies in a quarter, further disciplinary action will be taken and a parent conference with the Head of School is required.

Students will be given a detention slip that will need to be signed by parents and returned the day of the detention assigned. If the detention slip is not signed and returned, the student may be subject to further disciplinary action at the discretion of the Head of School.

Absences for School-Sponsored Events

Absences for school activities do not count toward the absence total listed above. These will be listed as present off site for participants. The day the student returns, he/she shall be responsible for any work or test that had been assigned for the class missed. Meaning the assignment missed is due the day they return. Exceptions may be made if the absence is pre-approved by the administration or teacher.

Absences for Extracurricular Activities

Students shall attend a minimum of one-half day which is defined as three academic blocks (**check-in by 11:00 AM**) of school to be eligible to participate in an extracurricular activity on that day. This includes but is not limited to all practices, athletic contests, and student life activities. Students who have exceeded the state mandated attendance per semester will not be allowed to participate or leave early to spectate an event in any extracurricular activity.

A student who has a D or F in a class may not miss that class to travel to an event until the end of that period. The student, upon completing the class for the day, will be eligible to participate but responsible for providing their own transportation to the activity. A student who misses a course that has a D or F with an unexcused absence, may not participate in any activity on that date.

Students who are suspended cannot participate in any school extracurricular activity for the duration of the suspension until returning to school for a full day of class. Students suspended on a Friday may not participate in any school activity over the weekend until returning for a full day of class on the next school date. If the suspension occurs on the Friday before a holiday, the Head of School and the Board of Trustees may determine eligibility.

Arrival and Dismissal

1. Morning

Lindsey Building: K2 through 1st grade parents should drop students off in the Lindsey Building drop off zone beginning at 7:30 AM.

Main Building: Pass the Lindsey Building and the Main Building on the outside lane and merge into the drop off zone in front of the gymnasium. Drop off time begins at 7:30 AM. Please have your student ready to exit the car when you approach the drop off zone. Do not make a double line.

Students may only exit the passenger side of the vehicle.

2. Afternoon

Lindsey Building: K2-K5 parents should park in the parking lot and sign their student out from the classroom teacher at 2:45 PM.

Main Building: 1st-12th parents should form a line on the outside of the pick up zone and students will enter the vehicle on the passenger side. School will dismiss at 3:00 PM.

Perfect Attendance

In order to receive a perfect attendance certificate, a student can be absent no more than five hours per class in a semester. This is unexcused with the exception of a school related function that is present off site. A student is considered absent if he/she misses more than 20 minutes of the individual class block. Attendance will be checked per class block in Upper School and daily in Lower and ECD. If a student misses a full day of school, the student will be marked absent for each class missed that day.

After School Care

Students who plan to attend After School Care must complete registration paperwork and return to the front office. The rate for K2-5th registered students is \$10 per day. If a student attends more than 10 days in one month, he or she must formally register. After Care payments are due by the 10th of each month, and a \$30 late fee may be assessed. A snack will be provided each day. After school hours are **3:00 PM - 5:15 PM** unless there is an early dismissal day in which all students leave campus at the designated time. A \$10 late fee may be assessed to students who are not picked up by 5:15 pm, and after the third late pick up a meeting between the parent and the Head of School is required.

ACADEMICS

FACTS

The purpose of FACTS™ is to provide access for students and parents to view grades and other pertinent information related to assignments and class activities. Parents may be provided with a FACTS™ login to monitor their student's academic progress. Teachers will update grades weekly.

Grading System

Grading for students in K2-K5, teachers will utilize an alpha grading system:

U = unsatisfactory, N = needs improvement, S = satisfactory

1st - 12th teachers will utilize an alpha grading system based on the following numeric grading scale:

A	90-100
B	80-89
C	70-79
D	65-69
F	0-64

PROMOTION AND RETENTION

1. Elementary School
 - a. An elementary grade student (K-6), may not be promoted if he or she is not reading on grade level.
 - b. Additionally, a student who receives an F or unsatisfactory in any academic subject may be retained.
2. Grades 7-8
 - a. A 7th or 8th grade student may not be promoted if he or she is not reading on grade level.
 - b. Additionally, a 7th or 8th grade student who does not pass all four core subjects and two electives may be retained.
3. Grades 9-12
 - a. ACA students must be enrolled in a core academic course each year.
 - b. Each student who graduates from an AISA accredited school must earn a minimum of twenty four (24) credit hours to receive a diploma.

The following units must be included in the credits earned:

9th - 12th CORE UNITS REQUIRED *AISA Accreditation Standards Manual Appendix 5: page 34.*

English Language Arts (4)

Must include the following: American Literature, English Literature

Mathematics (4)

Must include the following: Geometry, Algebra II

Science (4)

Must include the following: A Laboratory-Based Biological Science, Physical Science

Social Studies (4)

Must include the following: American History, American Government

Notes: Page 34 from the AISA handbook.

1. AISA Graduation Guidelines are intentionally broad to give schools the flexibility to create their own diploma requirements and guidelines that best fit their independent missions. When developing guidelines, schools should consider statewide requirements, college admission requirements, NCAA requirements and career preparedness. Additionally, schools may choose to develop different diploma paths and standards (standard diploma, college prep diploma, advanced diploma, honors diploma, etc.)

These guidelines should be clearly noted in the paragraph above.

The following subjects may be taken below the 9th grade for credit toward graduation so long as they carry the same rigor as a high school course: Algebra I, Geometry, Introductory Computer, Health and Foreign Language. This is a school decision approved by the school's Board of Trustees. **These courses may not be recognized by college credits.**

2. For credits to be given in laboratory science courses, students must engage in traditional hands-on laboratory activities on a regularly scheduled basis.

Science courses in Biology, Chemistry, Physics, Physical Science and Anatomy&Physiology must include the prescribed curriculum and learning activities supported by a traditional textbook and a correlated laboratory manual.

3. Member schools are not authorized to issue diplomas based on completion of the GED or other types of examinations or on the completion of any given number of years of schooling.
4. Subjects taught by tutors will not be counted toward AISA graduation requirements.
5. Credits earned toward graduation in a summer school program must be from a program that is approved by the State Department of Education, Cognia, NCPSA and/or sanctioned in writing by the AISA office.

SERVICE REQUIREMENT (School and/or Community)

All students in grades 9-12 must complete 80 hours of community service prior to graduation. These 80 hours of satisfactory service, documented by the counselor, will be necessary for the 1/2 unit to be earned.

1. Each student in grades 9-12 is required to complete a minimum of 5 service hours each nine week period. Community service hours will be checked and documented at progress report time. If 5 hours is not earned at the end of the 9 week period, detention will be given.
2. Community service hours may be completed during the summer beginning with the summer prior to freshman year. Hours earned in the summer will be counted towards the upcoming school year.
3. Students who complete the service requirement prior to graduation are still required to do an additional 20 hours of service each year. For example, if a student has completed 80 service hours at the end of his/her junior year, they must still perform 20 hours of service the senior year.
4. Students transferring to ACA after the freshman year will be required to complete 20 hours for each year they attend ACA.
5. To receive credit for service performed, the student must complete and turn in their service verification forms to the Student Activity Director or the Head of School before the end of semester.
6. Students are encouraged to contact the school about doing their community service hours at ACA over the summer or during the school year. Numerous projects need to be completed and help is always welcome.
7. All students must turn in required hours for the year by May 1st. Any hours turned in after this date will count towards the next school and will not be considered for award purposes at Honor's Day.
8. The student with the most community service hours earned in the class during the year will be recognized at Honor's Day. The senior with the most overall community service hours in grades 9-12 will be presented an award at graduation.

**The class of 2030 must complete at least 20 hours prior to graduation.*

**The class of 2029 must complete at least 40 hours prior to graduation. (20 hours per academic year)*

**The class of 2028 must complete at least 60 hours prior to graduation. (20 hours per academic year)*

**The class of 2027 must complete at least 80 hours prior to graduation. (20 hours per academic year)*

SCHEDULES

Students returning to ACA for the following school year are encouraged to pre-register in the spring. Parents are encouraged to work with their children and school officials in the scheduling process. The Head of School must approve all scheduling and schedule changes. Students will be issued a schedule and must report to classes as assigned. If a student requests a schedule change that will affect the student's track for graduation, the change must be approved by the Head of School and the parent. A schedule change request must be submitted within the first week of school if it is necessary.

PROGRESS REPORTS

Progress reports will be sent home with the students in grades 1st-12th at the end of the 4th week of each 9 week grading period. These dates are provided on the school calendar.

REPORT CARDS

The 9 week grading period will be emailed or viewed on FACTS. These dates are provided on the school calendar. The school will present a printed copy upon written request by parents.

GRADING AND EXAMINATION

1. Semester exams are required in all classes in grades 7-12.
2. Calculation of nine-weeks average for grades 7-12 will be as follows:
 - a. Daily grades – 15%
 - b. Quizzes, Labs, Project -25%
 - c. Test grades – 60%
3. Calculation of semester averages for grades 7-12 will be as follows:
 - a. First nine-weeks – 40%
 - b. Second nine-weeks – 40%
 - c. Semester Exam – 20%
4. The highest grade to be recorded on the report card on permanent record is 100.
5. In grades 1-6, the nine-weeks average is calculated as follows:
 - a. Daily grades – 1/3
 - b. Test grades – 2/3
6. In K2, K3, K4, and K5, a skills check will be sent home each nine-weeks to track progress.

EXAM EXEMPTIONS

1. All students will be required to take the midterm exams.
2. Students in grades 7th - 12th who meet the following exemption criteria may be exempt for all ACA final exams.
 - a. 90% average or above calculated for the year. (1st quarter, 2nd, quarter, Midterm exam, 3rd quarter and 4th quarter).
 - b. No more than 5 full day unexcused absences in the spring semester.
 - c. No major discipline referrals and conduct approved by the Head of School.

Students will be excused from school ONLY during the class in which he/she is exempted during exam week.

PROGRESS AND GRADUATION REQUIREMENTS

1. ACA is a college preparatory institution offering a Standard High School Diploma or an Advanced College Prep High School Diploma for students.
2. College credits may be earned while in high school through dual-enrollment courses.
3. Credits, also known as Carnegie Units, begin in 9th grade. (NOTE: Algebra I in 8th grade can be counted as a Carnegie Unit) A minimum of 24 units will be required for graduation. These 24 credits must contain four credits in each core subject: English, Math, Science, and Social Studies; two credits of foreign language, one credit of PE, half credit of computer, and half credit of health.
4. An ACA student in K5, 6th, and 12th may not be allowed to take part in graduation exercises unless he/she has completed all requirements for graduation.

- Records will be re-checked at the end of the first semester. Students and parents will be notified at this time if graduation with the class is unlikely.
- Transferring seniors must be eligible for graduation at the school from which they are transferring in order to enroll at ACA as a senior. This includes passing an Exit Exam, if applicable.

All students shall earn the required credits for the Alabama High School Diploma.

ADVANCED COLLEGE PREP DIPLOMA REQUIREMENTS		
Course	Unit Credits Required	Comments
English	4	Must include AP English, Honors English or Dual Enrollment 101/102
Math	4	Must include Geometry, Algebra II, Pre-Calculus, & Calculus
Science	4	Must include Biology, and a combination of two courses: Chemistry, Physics, Anatomy & Physiology
Social Studies	4	Must include World History II, US History I, AP US History II, Honors U.S. History II or Dual Enrollment US History 202, and Government & Economics
Lifelong Individualized Physical Education	1	
Health Education	.5	
Foreign Language	2	2 years of consecutive foreign language
Career Preparedness	1	
Electives	3.5	(80 community service hours are required for graduation from ACA).

STANDARD DIPLOMA REQUIREMENTS		
Course	Unit Credit Required	Comments
English	4	English I, II, III, and IV
Math	4	Must include Geometry and Algebra II
Science	4	Must include a physical science, a biological science and 2 elective sciences. These electives may be specific required courses.
Social Studies	4	Must include World History II, US History I and II, and Government & Economics
Lifelong Individualized Physical Education	1	
Health Education	.5	
Career Preparedness	1	
Electives	4	(80 community service hours are required to graduate from ACA).
	22.5	Students will need 24 Carnegie units to graduate. Students will need a combination of 1.5 units in other courses.

SELECTION AND RANKING OF HONOR STUDENTS

- Students must maintain an average of 90 or better in core subjects English, Math, Science, History, French I, French II and/or Spanish I, and Spanish II if applicable, for grades 9th through the May 1st of 12th grade. Grades will not be rounded up. A 90 average is required.
- Students must be enrolled in advanced courses when offered.
- There is no limit to the number of honor students.
- The honor students will be ranked by adding their academic and their difficulty factor for the elective courses that they have taken. Difficulty points will be awarded for the ACA college prep electives taken by the student.
- The following system will be used to award quality points.

COURSE**POINT VALUE**

AP English, Honors English or Dual Enrollment English 101/102	1
AP US History, Honors U.S. History II, Dual Enrollment US History 202	1
Physics	0.5
Chemistry	0.5
Anatomy & Physiology	0.5
Algebra II	0.5
Calculus	1.0
Pre-Calculus	0.5

6. Difficulty points for new elective courses will be established by the Head of School, senior sponsor, and the teacher of the course, and will be added to the numerical average.
7. To be considered for Valedictorian or Salutatorian, a student must have been enrolled at ACA for the two consecutive semesters prior to his/her senior/sixth grade year and be on the advanced college prep diploma track. A student receiving a major disciplinary infraction during the qualifying time could cause the student to be disqualified for the Valedictorian/Salutatorian selection process. The selection of the students that will receive these awards will be made after the May 1st of the senior/sixth grade year. In the event of a tie, the GPA will be calculated to five decimal places and a co-valedictorian/co-salutatorian will be awarded.
8. 6th grade Valedictorian and Salutatorian and honor students will be selected according to the parts of this policy which apply to 6th grade.
9. Transfer students – Transcript grades for 1st semester and 2nd semester will be recorded. Honors courses not offered at ACA will not be awarded difficulty points.
10. A member of the graduating class must be eligible to receive the Advanced College Prep Diploma to be considered as an honor student.

Dual Enrollment Criteria

1. Students must be in the 11th or 12th grade. Students below 11th grade must be approved by the Head of School to take a dual enrollment class. These students will need written requests from parents with the understanding these courses may affect overall GPA.
2. Students must have a semester average of 80 or above in all high school courses from the beginning of the 10th grade.
3. Students must meet the ACT requirement of the university, if necessary.
4. Students must pass the required placement test if required by the university regardless of ACT score.
5. Dual Enrollment coursework must equal in timeframe to ACA's semester.
6. Students must have prior approval from the Head of School prior to dropping a class.
7. ACA will record on the student's transcript all Dual Enrollment grades taken during the regular school year. In addition, the student's grade will be recorded on the university transcript as college credit.
8. Students that do not pass either term of Dual Enrollment coursework may not qualify to graduate. The student would be required to retake the class failed and make a passing grade in order to graduate.
9. Students are allowed to take classes during the summer; however, the class will not count toward graduation credits.
10. A Dual Enrollment Online class will be placed on the master school schedule and a class period may be provided at ACA during the school day.
11. If a Dual Enrollment course is being taught by an on campus instructor, the student will be required to take it with the campus instructor. If no "in person" instructor is available, an online course may be taken.
12. Students participating in Dual Enrollment must have written approval from their parents and the Head of School.
13. Remedial courses at the college level shall not qualify as Dual Enrollment credit.
14. Parents are responsible for all tuition and fees associated with the Dual Enrollment course in addition to ACA's tuition and fees as well as Dual Enrollment paperwork and deadlines.
15. Dual Enrollment core courses will be awarded quality points as long as an equivalent Honors Course is offered at ACA. For example, Dual Enrollment US History (US History 202) will be awarded the same quality points as AP US History and Dual Enrollment English Composition (English 101 and 102, non-remedial) will be awarded the same quality points as AP English. If there is a concern, please speak with the Head of School before registering for the Dual Enrollment course. Any other Dual Enrollment courses taken which meet all of the above criteria will qualify as an elective.

Wallace Community College Career Technical and Allied Health Dual-Enrollment Programs (11th - 12th) Workforce Development Funds are available for high-demand/high-wage career technical areas. Current consideration is for the following funded courses:

Career Technical Programs

AC/Refrigeration (Funded)
Automotive (Funded)
Business Administration and Management
Child Development (Funded)
Computer Information Science (Funded)
Criminal Justice
Drafting and Design Technology (Funded)
Electrical Technology (Funded)
Industrial Systems Technology (Funded)
Office Administration (Funded)
Allied Health Programs
Medical Assisting (Funded)
Emergency Medical Tech/EMT (Funded)
Welding

ACA requirements for this program:

1. Students must be in good academic standing in ACA courses.
2. Students must have an approved discipline file with the Head of School.
3. Students will be allowed to enroll in one off campus course per semester with approval from the Head of School.
4. Courses must alternate days of the week with no consecutive running days during daily school time.
5. Students will be responsible for all assignments missed during this time at the discretion of the teacher in the course missed.
6. Students will be required to be on campus by 10:05 am.

Students and parents must sign a contract allowing students to travel to Wallace for classes and agree to all ACA school policies regarding participation in the program. Failure to abide by these policies may result in students not receiving state credit for classes missed on ACA campus.

Honor Roll

To be listed on “A” honor roll, students must receive all A’s. To be listed on “A-B” honor roll, students must receive all A’s and B’s. Students must also receive an A in an academic core subject. This will be calculated from the quarters one through the third quarter grades.

Credit Advancement

1. A student desiring to attain credit toward promotion/graduation from another school other than ACA must obtain written permission from the Head of School and parent.
2. No more than TWO units of credit, or TWO subjects per scholastic year, can be obtained during summer school for use in grade placement/promotion.
3. The Board of Trustees reserves the right to deny or approve academic credits taken during the summer. These courses must be approved before the start of the course.

Character Education

The mission of the ACA Character Education Program is to assist students in developing personal integrity, to provide students with the tools necessary for displaying honest and ethical behavior, to nurture an awareness of the needs of others, to nurture respect for others, and to present examples of worthy role models.

Character education is a regular part of the daily routine at ACA. Our school day will begin with a short devotion/scripture, the pledge, school prayer, and school wide announcements. All assemblies begin with devotions, prayer, and pledge to the flag. Staff will stress the importance of memorizing Bible verses, school prayer, the school motto, and the school song.

Honor System

Each student of Abbeville Christian Academy is accountable for their own classroom assignments and test answers. All homework assignments and tests are expected to be the work of that student alone. This includes using **AI technology** to complete assignments. Anyone found violating this code may expect the following:

1. An automatic zero on any paper using borrowed information without proper citation. A parent/student/teacher conference is required. Using AI programs to pass off as individual work will result in students receiving an Extended Saturday School.
2. If a second offense occurs within the same school year, the student will receive an automatic zero and the Head of School will be consulted for further discipline action as a major offense by the Board of Trustees.

CONDUCT AND BEHAVIOR POLICIES

In order to provide the best possible educational opportunities and experiences, all pupils are expected to be considerate of others and to conduct themselves responsibly at all times. It is the duty and prerogative of the school to determine the severity and method of punishment to be issued.

Code of Conduct and Behavior

ACA students will be responsible for their conduct, keeping in mind that they have an obligation to reflect the credibility, philosophy, and educational goals of Abbeville Christian Academy whether on or off campus. Likewise, ACA parents are expected to abide by AISA and ACA policies on and off campus. Abbeville Christian Academy will not tolerate inappropriate or violent behavior from parents and/or family members. This will include direct interactions as well as any inappropriate post on any social media platform. Conversations during conferences or at any other time will cease should parents and/or family members exhibit such behavior. The Head of School and/or Board of Trustees reserve the right to question a student and/or parents and/or family members concerning incidents or circumstances which might bring negative attention to Abbeville Christian Academy.

All disciplinary actions will be within the guidelines of the policies of the Abbeville Christian Academy Board of Trustees. Those students who do not abide by the rules and regulations of the school will be treated in a fair, firm and consistent manner. Students are the responsibility of the school from the time they enter the campus until they leave the campus. All school rules and regulations apply to students while on campus and/or on school activities away from campus. The rules and regulations and the appropriate actions are listed below. Students may be referred to the Administration based on excessive disciplinary behaviors. The Head of School reserves the right to regulate the disciplinary actions needed to maintain a sound academic atmosphere for all students.

1. Students are not to disrupt class.
2. Students are to be polite and mannerly while showing respect to teachers, staff and fellow students.
3. Students will arrive promptly and be prepared for class.
4. Students are expected to pay attention, ask questions, respond to questions and study to the best of their ability in class.
5. Conduct and behavior in the school halls, break, lunchroom, assemblies, buses, and field trips are synonymous with in-class behavior.
6. Students are to comply with the teacher's classroom rules and procedures.
7. Food and drinks are not permitted in the classroom.
8. Intimate behavior, such as holding hands, kissing, and other public displays of affection, is inappropriate at ACA and is subject to possible disciplinary action.
9. Students must be in uniform throughout the school day. Uniforms must be neat and presentable.
10. Students must follow the guidelines for special dress days given by the Head of School.

Representation of Abbeville Christian Academy and the Community

The school attempts to instill in each student a sense of integrity, good citizenship, and understanding of his or her responsibilities as a citizen of ACA and the community, including but not limited to, the responsibility to comply with all civil and criminal laws. ACA expects each student to be cognizant of his or her conduct and decorum away from the school campus as well as on the school campus. A student's behavior should promote the general welfare and reputation of the school and must not reflect poorly on the school, its name or the community in general. On or off campus behavior or conduct that is illegal, illicit, immoral, and/or conduct that the BOARD DEEMS adversely reflects poorly on ACA is subject to the Disciplinary Committee of the Board. ACA reserves the right to take disciplinary action at the discretion of the administration if, in the opinion of the administration, a student's conduct on or off campus affects the

general welfare and reputation of the school.

Social Media/Electronic Communication

Students are strictly prohibited from using social media during the school day. Inappropriate electronic communications by students may result in disciplinary action, not to exclude Saturday school, suspension, or expulsion if deemed necessary by administration. This includes any misuse outside of school that results in a disruption of the school day. Any misuse of social media or inappropriate electronic communications by a parent if deemed necessary by the Board of Trustees and administration may result in a consequence of the student's standing with the school.

Married or Pregnant Students

Abbeville Christian Academy students who are pregnant, married or have become a parent shall be dismissed from school when he or she is determined to be in one of the aforementioned categories. The student may be placed on homebound instruction for the remainder of that school year, but will not be permitted to re-enroll.

Safe Environment Policy

ACA will not permit any abusive or threatening behavior, remarks, or conduct toward anyone connected with the school (staff, parents, volunteers, or students). Any violation of this policy will result in disciplinary action. If a teacher, staff, parent, volunteer, or student of ACA feels that such an incident has occurred, the incident should be documented in writing and submitted to the Head of School. If the incident involves athletics, the Head of School will consult the Athletic Director. If deemed necessary by the Head of School and/or Athletic Director, the Head of School will submit the incident to the Personnel Committee for investigation. After the investigation, the Personnel Committee will report the incident to the Board of Directors with a recommendation of appropriate action. If the Personnel Committee feels that immediate actions should be taken to protect the safety of an employee, parent, volunteer or student, it is appropriate for them to do so, pending action by the Board of Trustees. Any fan guilty of unsportsmanlike involvement with players, coaches, officials or other fans before, during or after any ACA/AISA interscholastic event may be fined \$500, and the individual involved may be placed on a minimum of one (1) year probation.

School Bus Rules

Students who do not comply with the school bus rules will lose the privilege of riding the bus.

1. Passengers must be seated when the bus is in motion.
2. Objects are not to be thrown inside the bus.
3. No arms or legs should ever be extended from the bus windows.
4. Only the driver will operate door controls.
5. Nothing is to be thrown from the windows of the bus.
6. The driver's vision should never be obstructed.

Harassment Policy

Abbeville Christian is proud of its professional and congenial academic environment and will take all necessary steps to ensure that the academic environment remains pleasant for all who attend school or work here. All students, parents and employees must treat each other with courtesy, consideration and professionalism. ACA will not tolerate harassment of any student or employee by any other student, parent or employee for any reason. In addition, harassment for any discriminatory reason, such as race, sex, national origin, disability, age or religion is prohibited by state and federal laws, which may subject ACA and/or the individual harasser to liability for any such unlawful conduct. With this policy, ACA prohibits not only unlawful harassment, but also other unprofessional and discourteous actions. ACA strictly forbids all inappropriate remarks, slurs, jokes, innuendoes, comments or other remarks, as well as production and/or dissemination of any improper materials, documents or writings concerning sex, gender, national origin, religion, age, disability, race or veteran status. Sexual harassment includes unwelcome sexual advances, requests for sexual favors or any other visual, verbal or physical conduct of a sexual nature when:

The harassment has the purpose or effect of unreasonably interfering with the individual's academic performance or creating an environment which is intimidating, hostile or offensive to the individual; or Submission to the conduct is made either implicitly or explicitly a condition of the individual's academic status, or progress or employment; or Submission to or rejection of the conduct is used as a basis for an academic decision or employment decision affecting the harassed individual.

Each individual must exercise his or her own good judgment to avoid engaging in conduct that may be perceived by others as harassment. Forms of harassment include, but are not limited to:

1. Verbal: i.e. repeated sexual innuendos, racial or sexual epithets, derogatory slurs, off-color jokes, propositions, threats or suggestive or insulting sounds.
2. Visual/Non-verbal: i.e. derogatory posters, cartoons or drawings; suggestive objects or pictures; graphic commentaries; leering;

obscene gestures; or derogatory, suggestive, graphic or obscene electronic mail (e-mail).

3. Physical: i.e. unwanted physical contact including touching, interference with an individual's normal movement or assault; and
4. Other: i.e. making or threatening reprisals as a result of a negative response to harassment. Same sex harassment is also in violation of this policy.

Any individual who believes that he/she is or may be subjected to objectionable or offensive conduct must report it immediately to the Head of School, or if any individual believes it would be inappropriate or uncomfortable to discuss the matter with the Head of School, then he/she must report it immediately to the Chair of the Board of Trustees.

1. Any employee who engages in objectionable conduct is subject to discipline up to and including termination.
2. Any student who engages in objectionable conduct is subject to discipline up to and including expulsion.
3. Any parent who engages in objectionable conduct is subject to being banned from campus and school functions.

Athletic Fine Policy

It is the policy of Abbeville Christian Academy that good sportsmanship and ethical behavior be displayed at all athletic events in which school teams participate. If an athletic coach causes a fine to be levied against his or her school by the Alabama Independent School Association due to the actions or behavior of the coach, the amount of the fine will be deducted from the coaching supplement included in the coach's annual salary. If a student/parent causes a fine to be levied against his or her school by the Alabama Independent School Association due to their actions or behavior, the amount of the fine will be paid by the student's family. This fine is valid regardless if the parties involved are warranted.

Searches

Locker searches, automobile searches and searches of one's person may be done when deemed necessary for the safety and security of students and the efficient operation of Abbeville Christian Academy.

Classroom Discipline Procedures

1. All classroom teachers, K2-12, have the direct responsibility for maintaining order and discipline in their classroom through a variety of methods, including but not limited to:
 - a. Using Verbal Reprimand
 - b. Enforcing time out within classroom
 - c. Sending to clinic
 - d. Changing seat assignments
 - e. Assigning incomplete work for home
 - f. Calling parent conferences
2. Basic conduct will be handled first in the classroom. Any student who exhibits behavior inconsistent with the expectations of his/her individual teacher may receive a disciplinary referral. Students removed from class are responsible for all work missed. Students sent to in-school clinic are responsible for all assignments missed.
3. Parents and the Head of School will be contacted to deal with repeated basic conduct problems. Minimum punishments are listed below and will be followed at the discretion of the Head of School.

MINOR DISCIPLINE INFRACTION

A. MINOR OFFENSES GRADES K2-6:

The teacher will make students and parents aware of their specific classroom expectations at the beginning of the year. The classroom teacher handles minor disciplinary infractions based on his/her classroom management procedures. Options in response to student misbehavior include time out, loss of school privileges, loss of special classroom activities, parental contact, etc. If disciplinary problems continue, the student may be referred to the Head of School for additional consequences.

B. MINOR OFFENSES GRADES 7-12:

Classroom teachers will conduct their classroom with effective classroom management. Students who display minor misbehaviors such as not prepared for class, horseplay, excessive talking, dress code violation, littering, disrespectful behavior, failure to follow parking lot rules, teasing, or disruption in class will receive detention and can lead to an assigned in-school clinic. If a student receives detention, he/she will serve this time as listed below through the nine week grading period. The accumulation of detention consequences will clear at the end of each nine.

CONSEQUENCE SYSTEM FOR MINOR OFFENSES Grades 7-12:

1st Offense: Parent/student/teacher conference

2nd Offense: Parent contact, before school 30 minute detention assigned

3rd Offense: Parent/student/teacher/Head of School conference, Saturday school assigned for two to four hours

4th Offense: Referral to disciplinary committee

If a student is late to detention he/she will be allowed to serve the detention; however, one additional detention will be issued. A detention may be issued for types of misbehavior not specifically covered under another discipline policy at the discretion of the Head of School. Changes for detention will not be made to accommodate the students missing after school extra-curricular activities. Coaches reserve the right to issue an additional consequence for students who miss practice due to detention. Discipline consequences may include missing extracurricular activities.

SCHOOL DETENTION

Detentions may be assigned before school at 7:00 am to 7:30 am and after school from 3:00 pm to 3:30 pm. Detention may also be held on Saturday from 7:00 am to 9:00 am for Saturday school and 7:00 am to 11:00 am for Saturday suspension. A student may be assigned detention by a teacher or the Head of School. Parent contact must be made for any student who is assigned detention. Extra-curricular practices or athletic commitments do not excuse a student from detention. All students in detention will follow rules and directions given by the teacher, including, but not limited to: no talking to other students, no phone, completion of work using own supplies, cleaning, or any other tasks deemed necessary by the Head of School. A student must remain in detention for the set time period. A student who does not report to assigned detention will receive additional detention and a possible discipline referral.

CORPORAL PUNISHMENT

Parents must understand that enrollment of a student in Abbeville Christian Academy implies consent for appropriate, reasonable corporal punishment, which consists of paddling a student on the buttock. Corporal punishment will be administered by the Head of School or designee with at least one witness. Parents will be notified of such occurrences. Corporal punishment may be administered when defiant behaviors reoccur.

MAJOR DISCIPLINE INFRACTIONS

Students guilty of the following are subject to extended Saturday school, suspension or expulsion from ACA as well as referral to the Henry County Juvenile Authorities.

MAJOR OFFENSES GRADES K2-12:

The student will immediately be referred to the Head of School. Student consequences may result in removal of the student, loss of privileges, suspension, corporal punishment, or expulsion. Major offenses may include, but are not limited to, the following:

1. Defiance of authority
2. Possession or use of prohibited items while on school ground or at school-sponsored events. Prohibited items include but are not limited to knives or any other types of weapons, lighters, fireworks, alcohol, tobacco, e-cigarettes, vaping devices, or illegal drugs.
3. Excessive disruptive behavior
4. Blatant disrespectful behavior
5. Inappropriate public displays of affection/physical contact
6. Fighting
7. Forging a parental signature
8. Skipping part or all of class
9. Excessive Tardies and/or absences from school
10. Leaving campus without permission
11. Cheating
12. Using unauthorized AI technology to complete assignments as a form of cheating.
13. Using profanity or pornographic statements
14. Bomb threats
15. Gambling
16. Failure to abide by automobile rules and/or parking rules
17. Damaging or defacing property
18. Theft of others' property
19. Harassment or bullying of others, including cyber bullying
20. Making negative racial, ethnic, religious, or other inappropriate comments
21. Any behavior which brings harm to another student
22. Inappropriate use of electronic devices and technology during the school day or while participating in school events.
23. Illegal drug use
24. Threats

Suspension

All suspensions will be consecutive days. Suspensions may be served on Saturday or during the week specified by the Head of School.

1. Suspensions will be consecutive days.
2. Students will complete daily assignments and receive zero credit for those assignments with an out of school suspension.
3. Students may make up missed major assessments (Tests and Projects) upon returning to school with a value of 80% of the overall original point value. The time to retake will be at the discretion of the teachers. The exception to this rule is if the suspension is for cheating on a test or project. This will result in a zero on that assessment.
4. Students who are suspended or expelled from school are not allowed to attend school functions and should come on campus only when requested by the Head of School or Chairman of the Board.
5. Upon returning to school from being suspended, the student must see the Head of School before reporting back to class.
6. The Athletic Director reserves the right to implement additional consequences for student-athletes if deemed necessary and approved by the Head of School.

Expulsion

1. When a student's behavior subjects him or her to expulsion, the student will be suspended immediately pending a due process conference with the Head of School, discipline committee, and all persons involved in the incident.
2. If expulsion is warranted, a written decision will be provided to the student and his or her parent/guardian within five (5) days.
3. The parent/guardian has three (3) days to file a written appeal to the Head of School.
4. The appeal and all evidence will be submitted to the Board of Trustees.
5. The student and his/her parent/guardian will be notified in writing of the decision of the Board of Trustees.

Role of Discipline Committee

The Discipline Committee, composed of the Head of School and Discipline Committee may be called to review discipline cases involving major infractions, cases of repeat discipline problems, emotional difficulties, or academic concerns. This committee may take action and/or make recommendations to the Board of Trustees for further actions. All ACA teachers have the option to refer concerns to this committee.

Forms of Discipline

These may include but are not limited to isolation, reprimand, removal of privileges, work assignments, parent contacts, counseling, detention, corporal punishment, suspension, and expulsion.

GENERAL STUDENT INFORMATION

Student Lockers

1. All lockers belong to the school. Each student will be assigned a locker number at the beginning of school. No stickers or tape may be used in the locker.
2. Students cannot use any other locker other than the one assigned to them at the beginning of the school year.
3. The school reserves the right to open and examine lockers at any time deemed necessary and to remove anything contrary to school rules or considered detrimental to the school or student body.
4. A student may leave his/her lunch or break snack in his/her assigned locker. The lunch/snack must be in a sealable container or appropriate bag. Open food or fruits are not allowed in the locker.
5. Drinks with broken seals are not allowed in lockers.

Dress Code

ACA students will adhere to the AISA Student Appearance policy which applies to all academic and athletic events (banquets, assemblies, ceremonies) and activities at the district and state level. ACA students will dress conservatively and in good taste. Overseeing of dress is a parental responsibility and ACA expects decisions about dress to reflect the high standards of ACA parents and students. The Head of School reserves the right to request any student to change clothes that are not in good taste. Parents and students are expected to cooperate with the school in the observance of the following guidelines:

DRESS CODE GUIDELINES

The school faculty, staff, and administration reserve the right to determine what is appropriate dress or accessory while students are in school. A student who wears inappropriate clothing must call his/her parents for a proper change of clothes. Parents must bring a change of clothes. The student will remain in the office until clothes arrive and time missed in class for this will be unexcused.

1. Grades K2-K3:
 - a. Students are to be dressed in age-appropriate attire that is modest and in good taste.
 - b. Students may not wear halter tops, strapless items of clothing, or bare midriffs.
 - c. Shorts, skirts, and dresses should come to at least mid-thigh.
 - d. If leggings are worn, the top must be mid-thigh.
 - e. Students may choose to wear the school uniform for K2 and K3 but are not required.
2. Grades K4-1st:
 - a. Students are to be dressed in school uniforms unless special dress days are announced.
 - b. Students' uniforms must be neat and follow the uniform guidelines.
 - c. Students may not wear halter tops, strapless items of clothing, or bare midriffs.
 - d. Shorts, skirts, and dresses should come to at least mid-thigh.
 - e. If leggings are worn, the top must be mid-thigh.
 - f. Students must wear closed-toed and closed-back shoes to school.
3. Grades 2nd-6th:
 - a. Students are to be dressed in school uniforms unless special dress days are announced.
 - b. Students' uniforms must be neat and follow the uniform guidelines.
 - c. Students may not wear halter tops, strapless items of clothing, or bare midriffs.
 - d. Shorts, skirts, and dresses should come to at least mid-thigh.
 - e. If leggings are worn, the top must be mid-thigh.
 - f. Students must wear closed-toed and closed-back shoes to school. Tennis shoes are required for physical education classes.
4. Grades 7th - 12th:
 - a. Students must wear closed-toed and closed-back shoes to school. Tennis shoes are required for physical education classes.
 - b. The required length of shorts, skirts, and dresses is fingertip length from the top of the knee.
 - c. Skirts, shorts, and shorts for girls can be grey, khaki or plaid. The plaid pattern must be from an approved vendor.
 - d. Only grey and khaki pants with a fastener and pockets may be worn. Boys must have a belt. Girls do not have to have a belt.
 - e. Leggings, loose fitting pants, joggers, or jeggings may not be worn.
 - f. Halter tops, strapless items of clothing, bare midriffs, spaghetti straps, and shirts with cut-out sleeves, and sleeveless shirts may not be worn.
 - g. Tops must be modestly buttoned and must cover midriff and lower back. Sheer shirts without appropriate shirt covering underneath are not allowed.
 - h. Pants and shorts must be worn on hips and not expose undergarments.
 - i. Gentlemen must tuck in their shirttail.
 - j. The growth of facial hair is not permitted.
 - k. Sideburns should be trimmed so that they are not excessively thick and do not reach below the bottom of the ear.
 - l. No head coverings of any kind may be worn in the school building.
 - m. No sunglasses may be worn in the school building.
 - n. Head phones, ear buds and other electronic devices are only allowed for instructional purposes in the building.
 - o. No visible tattoos or belly button rings or piercings, with the exception of female ear piercings fewer than three per ear may be worn. No washable tattoos or body art may be visible.
 - p. Students may not wear vulgar, obscene, or otherwise inappropriate symbols, language, or wording on clothing at school or school-sponsored events. This includes clothing that advertises drugs, alcohol, tobacco products or displays sexually inappropriate wording or pictures.
 - q. Uniform dress daily is required with a polo shirt containing the school two color crest 2.75 inches on the left chest.
 - r. Dresses for banquets, honors day, induction ceremonies, etc. must be at the top of or below the knee.
 - s. Gentlemen and ladies must keep their hair conservative, neat, clean, well groomed (combed or brushed) and of natural color or unusually styled. Gentlemen's hair shoulder length above the shirt collar and will not extend below the eyebrow. Haircuts with significantly uneven features (e.g. very short in some places and much longer in others) are not permitted. Ponytails are not permitted for young men.

Formal and Special Events

The administration and the Board will not allow students to bring same sex (determined on birth certificate) dates to any social events including “friends” as dates.

1. GIRLS

- a. Dance Attire- A dance may call for formal, semi-formal, Sunday dress, or casual attire. Dresses may be strapless (if they fit properly) or include spaghetti straps. Dresses may not have a slit that exceeds mid-thigh or fingertip length. No plunging v-necks, v-backs, or low sweetheart necklines will be allowed. In the back, dresses cannot come any lower than below the navel. No midriffs can be shown and no cut-outs.
- b. Prom- All dresses must be formal, modest, and in good taste. Dresses may be strapless (if they fit properly) or include spaghetti straps. Dresses may be backless, as long as they are not cut below the naval. Two-piece dresses are not allowed. Midriffs should not be exposed. Dresses may not have a slit that exceeds mid-thigh or fingertip length. Dresses may not be cut below the bust line. Undergarments should not be visible. See-through apparel is not permitted. If you are bringing a date from another school, it is YOUR RESPONSIBILITY to make them aware of the dress code before you invite them. Any students not appropriately dressed will be turned away at the door.
- c. Banquets (Sports Banquet, Honors Day, Induction Ceremonies, etc.)- Unless otherwise stated, dress for banquets is Sunday dress attire that meets all dress code requirements with the exception that sleeveless blouses/dresses are allowed. Halter tops, strapless items of clothing, and spaghetti straps are not allowed.

2. BOYS

- a. Dance Attire- A dance may call for formal, semi-formal, Sunday dress, or casual attire. Formal wear is a tuxedo or a suit and tie. Semi-formal attire is nice slacks, a coat and tie with a button down and dress shoes.
- b. Prom- Formal prom attire is expected. Formal prom attire may be classified as a tuxedo or dress suit, including a tie or bow tie, a button down dress shirt, which may include a vest or cummerbund, and dress shoes (no farm boots or work boots allowed). Shirts are to be worn and buttoned up at all times. If you are bringing a date from another school, it is the ACA student’s responsibility to make their guest aware of the dress code. Any students not appropriately dressed will be turned away at the door.
- c. Banquets (Sports Banquet, Honors Day, Induction Ceremonies, etc.)- Unless otherwise stated, dress for banquets is Sunday dress attire that meets all dress code requirements.
- d. Shirts must be tucked in for formal events.

Assemblies and Chapel

Students are to go to the gym and sit in a group with their grade level. All students and all faculty members are to go to all assemblies. Faculty will accompany students and sit with their grade level. No hats, headphones, food, or drink are allowed in the gym during assemblies and chapel.

Break

Snack items may be purchased from the lunchroom or brought from home. Students are to stay in the lunchroom or break areas during break except in cases of bad weather. No food is to be brought into the main building.

Pets

Pets are not to be brought on campus without the prior approval of the Head of School, even for classroom projects.

Student Automobiles

Students operating motorized vehicles on campus must have a valid driver’s license. Permission to drive on campus may be revoked at any time by the administration. The speed limit on campus is 5 mph and will be strictly enforced. Reckless driving will not be tolerated and will result in loss of driving privileges or suspension. Riding on the outside of automobiles is not allowed. Automobiles are to be parked in the designated areas and operated in accordance with state and local laws, common rules of courtesy, and consideration for others. No large flags or items of distraction may be hanging off of the vehicle. Loud, blaring radios and racing car engines will not be tolerated and driving privileges will be suspended. Students are not allowed to sit on parked cars, nor congregate in the parking area or around cars and motorcycles before or after school. Students are required to enter the building upon arriving on campus for the day.

Student Parking and Permits

Once a student drives on campus, he/she cannot leave without permission (this includes before school). The parking area is off-limits during the school day. Students may return to their vehicle only if they have a pass from the office. All students, faculty and staff, and guests will have designated areas for parking during the school day. Students driving on campus must purchase a parking pass for \$10 in order to drive on campus. Only licensed drivers are to drive vehicles to ACA. A driver's license will be required to purchase a permit. Seniors will park in the Red Zone, Juniors will park in the Blue Zone, and Sophomores will park in the Green Zone. Students are expected to park in an organized manner in their assigned zone. Parking violations will be issued to students who do not follow the parking lot rules. After more than one parking violation is given, detention will be issued. If the parking issues persist, on campus driving privileges may be revoked. A permit must be visibly displayed correctly in each student's vehicle parked at ACA. The permit shall be adhered in the lower left hand side of the windshield. Do not use tape to place the permit. Students will be fined for not having a parking permit and/or not having the permit displayed correctly. Driving privileges on campus may be revoked if a parking permit is not purchased after warning. Automobile searches may be conducted if deemed necessary by school officials.

The General's Army

The General's Army is a support organization for ACA athletic programs. It is a fund-raising organization. Parents of athletes and cheerleaders must be members of the Generals' Army.

Athletic Eligibility

Each student at Abbeville Christian Academy who participates in interscholastic athletics must be eligible according to the Alabama Independent School Association Athletic Handbook. The Student Athlete must also maintain passing grades to participate in school activities. An "F" average in any class after the end of the first nine weeks may result in non-participation of extra-curricular activities until the average is brought to passing at the next progress report. The Head of School and/or Athletic Director reserve the right to limit a student's participation in school events based on poor academic performance.

Athletic Supervision

Transportation to and from athletic events will be provided and/or coordinated by the athletic director and coach. Students may not drive themselves or ride with another student driver to and from games without approval first by the Coach and second by the Administration. A school chain of custody exists during the team travel times as well as game times. With prior Head of School approval, students may be signed out by a parent from an athletic event. If a student is failing a course or has exceeded the number of allowed absences in a course, the student may not be allowed to checkout to participate in extracurricular activities until the end of that course that day.

AISA ELIGIBILITY REQUIREMENTS FOR VARSITY, JR. VARSITY ATHLETES and CHEERLEADERS

1. Seventh grade students must have passed the sixth grade and have been promoted to the seventh grade.
2. Eighth grade students must have passed the seventh grade and have been promoted to the eighth grade.
3. Ninth grade students must have passed the eighth grade and have been promoted to the ninth grade.
4. Seventh and eighth grade students must pass five (5) subjects for the first semester to be eligible for the second semester.
5. Tenth through twelfth grade students must have passed six (6) new Carnegie units during the previous academic year to be eligible for the first semester. *Note: A minimum of four (4) core curriculum credits must be included in this requirement.*
6. Ninth through twelfth grade students may earn and/or retain second semester eligibility by passing 2.5 new Carnegie units during the first semester of the current year. *Note: A minimum of one (1) core curricular credit must be included in this requirement.*
7. Any athlete who quits a team during the season for any reason other than illness or injury will be ineligible for other sports during that school year. If an athlete quits a spring sport, which is typically the last athletic season of the school year, that athlete will be ineligible for fall sports during the following school year. Fall sports include, but are not limited to: football, cheerleading, volleyball, basketball. Spring sports include, but are not limited to: baseball, softball, cheerleading, golf, and track. See the Athletic Handbook for the appeal process to this rule.
8. Core curricular subjects include English, History, Math, and Science.
9. A student-athlete repeating any grade will be ineligible regardless of the reason for repeating.

Eligibility Requirements for Pee Wee Cheerleaders and Football Players

In order to participate as an ACA pee wee cheerleader or ball player, a student must have been promoted the previous year. Each athlete must maintain a satisfactory conduct. The number on the team/squad will be determined by the coach/sponsor and Head of School.

Clubs, Organizations, and Awards

In order for a club to be recognized and to function at ACA, a major service project must be planned by the officers of the club or organization and presented to the Head of School by September 1st of each year. Funds must be deposited with the school bookkeeper. Any approved withdrawal of cash will only be allowed upon vote of the group and approval of the sponsor. All fundraising projects must be submitted to the Head of School and be given approval by the Board of Trustees 60 days prior to the fundraiser. Clubs or classes may not order items for sale on campus without permission from the Head of School.

Officer and Membership Guidelines:

- a. All class and club officers must have been an ACA student for at least one semester.
- b. Officers must have at least a 2.5 (C+) grade point average.
- c. Students may be a member of as many organizations or clubs as desired.
- d. It is recommended that a person be elected President of only one club, group, or organization.
- e. Students running for office or trying out for cheerleader should be registered for the upcoming year, or should be committed to attending ACA if try-outs or elections are held before registration begins. All financial accounts must be current.
- f. Students must be registered for the upcoming year to participate in any school summer event.
- g. If a student has excessive absences and is behind in classwork, a teacher has permission to refuse attendance on a non-athletic club/organization trip.
- h. All club awards must be approved by the club sponsor and the Head of School.

Lunchroom

Breakfast and lunch meals are provided for the convenience of the students. Students are expected to clean the tables and pick up any food or paper on the floor when they have finished eating. Classes will be assigned daily clean-up. Lunch will be pre-ordered through "Lunch Box Live".

1. Lunch orders with "LunchBoxLive" are to be placed prior to the next day's lunch during homeroom K2-6th.
2. Students in 7th-12th grades are responsible for pre ordering their lunch. .
3. Students grades K2 - 1st will eat lunch in their classroom.
4. Students grades 2nd - 6th will eat in the lunchroom with their teacher.
5. Students grades 7th - 12th will eat in the lunchroom with the duty teacher.

School Office

The school office is a place to work and should not be entered by students or teachers unless it is school business that cannot be conducted at the window. Students needing supplies should come between classes or during break or lunch. The office phone is not to be used by students except with special permission. Students other than office aides should not be in the teachers' workroom.

Personal Digital Devices Including Cell Phones

The Abbeville Christian Academy personal digital device and cell phone policy is designed to ensure that they do not interfere with teaching and learning during the school day. This policy includes smart watches and other all personal electronic devices. ACA will not be responsible for personal digital devices.

Grades K2-6

If a phone or device must be brought to school, it should be kept in the student's backpack in the off position. These students are not allowed to use them during the school day.

Grades 7th - 12th

Students are permitted to use digital devices before entering the building at the beginning of a school day and after exiting the building at the end of a school day.

1. Students should power all digital devices off and place them in their locker when they enter the main building unless used for academic purposes.
2. Students participating in field trips, extracurricular activities, and athletic events may use their cell phone after school hours or on after-school bus trips.
3. Students shall be personally and solely responsible for the security of their digital devices. ACA shall not assume any responsibility for theft, loss, or damage to a device.
4. Upon request by an ACA staff member, a student must relinquish the electronic device immediately. Refusal to do so will result in a major disciplinary infraction.
5. Teachers may allow students to use cell phones for academic purposes with prior approval from the Head of School, and the academic purpose must be included in the teacher's lesson plans.

Violations of Digital Device Policy

1. **First Offense:** A first time violation of this policy will result in the confiscation of the device. The school will notify parents. The device will be held by the Head of School and only returned to the student at the end of the day. A one day detention will be served.
2. **Second Offense:** A second time violation of this policy will result in the confiscation of the device. The device will be held by the Head of School and only returned to the student at the end of the day. The Head of School will notify the students' parents. There will be a \$50 fine assessed. The student will serve a Saturday school detention from 7:00 am to 9:00 am.
3. **Third Offense:** A third time violation of this policy will result in the confiscation of the device. The device will be held by the Head of School and only returned to the student at the end of the day. There will be a \$100 fine assessed. The students will serve an Extended Saturday School from 7:00 am to 11:00 am.
4. These offenses will restart at the beginning of each semester.

ACA Technology and Responsible Use Policy

GENERAL STATEMENT OF POLICY AND PURPOSE

Technology offers a multitude of global opportunities, and one objective of Abbeville Christian Academy is to encourage and facilitate appropriate student access to those opportunities. Our goal in this is to enhance the educational development of our students. ACA provides the privilege of access to its computer network, technology tools, and the Internet for educational purposes only. This access will be available to students as long as they use it in a responsible, efficient, courteous and legal manner. Misuse of this privilege may lead to discipline of the offender.

TERMS OF USE

Students will adhere to these guidelines each time a device is used on the ACA campus or for ACA assigned work:

1. School-issued devices should be fully charged and ready to use for an entire school day. Students must not assume that they will be able to use a charger at school.
2. Assume responsibility for keeping school-issued devices safe and secure at all times.
3. Notify the office immediately if a device is lost, stolen or damaged.
4. Use appropriate language in all communications, avoiding profanity, obscenity, and offensive or inflammatory speech. Students will never use any form of electronic communication to harass, frighten or bully anyone. Speech that is not appropriate for class is not appropriate in technology-enabled communication. Any misbehavior is to be reported to responsible school personnel immediately.
5. Protect their own and others' private information. Students will not share last names, user names, passwords, home addresses, telephone numbers, or other identifying information in online public forums. Students will not share their usernames and passwords with anyone. Administration/Teachers may have access to student login information for assistance purposes only.
6. Use all technology equipment carefully and not damage, change or tamper with the hardware, settings or the network.

7. Obey copyright laws. Students will always give credit for using someone else's words, images or ideas. Not giving credit for using work found online is a form of plagiarism and will be treated in the same manner as other incidents of plagiarism. When possible, students will obtain permission before using someone else's work. Students will not install, save, or transmit illegal copies of programs or files. This is commonly known as "pirating" and is strictly prohibited.
8. It is recommended that you also back up documents and other school work to an alternate cloud storage system, such as Google Drive or Dropbox. Lost or damaged data is not the responsibility of ACA.
9. Make available for inspection by an administrator or teacher upon request any messages or files sent or received at any Internet location. Files stored and information accessed, downloaded or transferred on devices or networks that are school-owned are not private.
10. Understand that their school-issued accounts and devices are school-owned and therefore subject to periodic and arbitrary monitoring by ACA Administration.
11. Set passcodes on devices to prevent others from misusing them. If requested, students must provide their passcodes to the Head of School or teachers to allow access to verify compliance with the ACA Responsible Use Policy.
12. Use of unauthorized AI (Artificial Intelligence, ChatGPT etc.) programs to complete assignments will fall under academic dishonesty and result in an academic penalty at the discretion of the teacher.

STUDENTS MAY NOT DO THE FOLLOWING

1. Subvert or circumvent the ACA network rules, proxies, filters or other settings, such as VPN (Virtual Private Network).
2. Download and/or install any programs, files or games onto any school-owned devices without prior approval.
3. Change the device name or otherwise modify the ACA profile.
4. Engage in gaming activities during instructional times.
5. Create, view, send or display inappropriate pictures, videos, text or websites. Any misbehavior is to be reported to responsible school personnel immediately.
6. Use the camera, video camera, or microphone to take or share pictures, recordings, or videos of people or events without permission from the specific individual or responsible party.
7. Post videos, pictures, or recordings of ACA or students, activities, and events on the internet in a public forum without the express permission of the teacher and/or administration.
8. Use the camera and microphone on ACA property unless permission is granted by a teacher or administrator.
9. Use technology devices to cheat on schoolwork.
10. Change, delete, or move anyone's work other than their own.
11. Use any electronic device at school or any e-mail account other than their ACA-issued account without expressed teacher permission..

PROFILES AND FILTERING

Profiles are installed on School- and Student-owned devices in order to give students age-appropriate access to media available for download such as music, movies, and apps. While profile restrictions are in effect on and off campus, they do not restrict what can be accessed through an Internet browser such as Safari or Google Chrome. ACA's website filtering program limits on-campus student access to content available through an Internet browser. When connected to ACA's Wi-Fi network, student devices with the ACA student profile will be protected by a filter so that content from Internet browsers will only include educationally appropriate materials.

MONITORING

Abbeville Christian Academy reserves the right to inspect any device in use by a student on the ACA campus, without prior notification. If a student is found to be in violation of any of the guidelines expressed here, ACA further reserves the right to enforce consequences deemed appropriate by the Disciplinary Committee. Students are still responsible for assignments during the time they are on restriction. Any additional violations of the policy could result in losing the privilege of using an ACA device or student-owned device on campus. Students are to report any known violations of this Responsible Use Policy to appropriate ACA teachers or administrators. ACA takes no responsibility for unauthorized student activities that take place while not on campus. Nor does ACA take responsibility for unauthorized materials students stored on the devices, the ACA network, or within an ACA-issued account.

COMPLIANCE

ACA encourages use of its technology resources to further sound educational aims and expand the options of students to facilitate the pursuit of knowledge. If misused, Abbeville Christian Academy reserves the right to confiscate and search any device to ensure compliance with this Responsible Use Policy. Violations of any of the provisions of this Responsible Use Policy may result in a loss of access as well as other disciplinary or legal action as determined by ACA administration or legal authorities.

PARENT RESPONSIBILITY

Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with other information sources such as television, telephones, movies, radio and other potentially offensive media. Parents are responsible for monitoring their students' use of technology. ACA recommends that parents and students discuss these privileges and responsibilities and commit to positive use of all technology resources, both school and student-owned.

Field Trips

Field trips must have a sound educational purpose as determined by the teacher and Head of School. Students participating in field trips must defray the expenses of the trips. **THE CONSENT TO MEDICAL TREATMENT/TRANSPORTATION FORM IN THE BACK OF THIS HANDBOOK MUST BE ON FILE BEFORE A CHILD CAN PARTICIPATE IN A FIELD TRIP.** ACA students will be subject to suspension or expulsion for inappropriate behavior while on field trips or other school related activities. Guidelines for parent chaperones will be available to parents before each field trip.

Transportation for School-Sponsored Trips

Those on school sponsored trips, including athletic events, must travel as one group in designated vehicles with approved drivers. Such travel requires a release form signed by at least one parent. To return from the event other than by group transportation will require a written permission form and verbal notification by a parent. Any variations on the above rules will require the approval of the Head of School and sponsoring teacher.

Class Parties

Each elementary class is allowed to have five parties per school year (Halloween, Christmas, Valentine's Day, Easter, and End-Of-Year). All parents are responsible for contribution to the cost of the parties and other activities.

Fundraiser Protocol

Any student organization fund-raising project must be on file in the office and have prior approval from the Head of School. Student clubs may have one raffle per year. PTA, Generals' Army, and school clubs must adhere to the following policy:

1. The project must be cleared through the Head of School and the Board of Trustees **60 days prior to the event.**
2. The Head of School must be notified and the project approved on the school calendar to coordinate with other projects.
3. Individual students, teachers, and parents are to follow the above procedures.

Proceeds from any fund-raising activities done in the name of ACA must be used for items that are to be the property of Abbeville Christian Academy.

Library Protocol

1. The library must be kept quiet and orderly at all times.
2. A book may be checked out for one week and renewed for the same period.
3. Reference books, periodicals, and non-book materials may be checked out overnight with the permission of the librarian.
4. All library materials must be returned to the proper place in the library.
5. Books, magazines, and papers must not be clipped or marked.
6. Before leaving the library, students should clear the table and straighten the chairs.
7. The library is a place to read and study quietly.
8. A procedure is in place for challenging library materials.

Devotion

It is the policy of Abbeville Christian Academy to have Bible reading, prayer, and the Pledge of Allegiance at the beginning of each day.

Parent Visits

All stakeholders are encouraged to visit the campus; however, our students' safety and the protection of the academic time is vital. Teachers are not available to conference during the academic part of their day, and they may not be called to the phone unless in the case of an emergency. Parents should not text or call teachers during the day with requests that should go through the office (i.e., student check outs, forgotten materials, etc.). Parent/teacher conferences are strongly encouraged and parents should call the office to set up appointments or email the teacher directly to set up an appointment. Parents should contact teachers only during school hours. P.T.A. meets at the end of each nine-week period. All parents and faculty are members of the P.T.A. and are encouraged to come to the meetings.

Staff and students' families are expected to represent Abbeville Christian Academy in a positive manner in keeping with our Christian values. Inappropriate posts on any form of social media are strongly discouraged and may be met with fines or other disciplinary action. An appeal can be made to the Board of Trustees within seven days of the incident.

Visitors

During the school day, all visitors, parents, former students, salespersons, or friends of the school must report to the main office to sign in and get a visitor pass. Pupils from other schools are not to visit on school property during school hours except for school-sponsored events or by special permission. Loitering on campus after school hours is prohibited.

Safety Protocols

Severe weather, fire, and intruder drills will be held periodically. Teachers receive professional training to act quickly and efficiently to keep students safe in these situations.

Medication Protocols

A parent should administer prescription or nonprescription medications required by a student at home or by the student's medical provider. Parents should use every effort to have medication times set for periods other than school hours. When this is not possible, Abbeville Christian Academy follows the AL Department of Human Resources policy for administering medication/medical procedures. The ACA staff may assist in the administration of medication during school hours, subject to the following rules.

1. Only the school office personnel are authorized to administer prescription medication to students.
2. The parent or legal guardian must complete the Medicine Authorization Form and have it on file in the main office upon delivering the prescription medication to school. A NEW Medicine Authorization Form is due at the beginning of each school year.
3. All prescription medication must be kept in the front office in its original container, unless otherwise stated by a physician. This includes antacids.
4. In emergency situations, school personnel are authorized to administer medications.

Medicine Check in Procedure

The office personnel shall record the date medication is brought in, ensure that the required authorization is on file, and record the amount of medication delivered in the presence of the person who deposited it. With parental permission, the school may dispense Advil and/or Tylenol to a student if needed.

Video Policy

Only videos which have been pre-approved by the Head of School, are applicable to the course of study, have teaching objectives, and are of testable material are to be shown during class time. PG-13 or R-rated movies are not to be shown under any circumstances.

Counseling Services

The Head of School will have designated counseling duties and will be available for both students and parents to discuss academic concerns, personal concerns, and college or career plans.

Drug Policy and Searches

Locker searches, automobile searches and searches of one's person may be done when deemed necessary for the safety and security of students and the efficient operation of Abbeville Christian Academy. Students in grades 7-12, faculty, staff, and Board members are subject to random screening for drugs during the school year, as outlined in the ACA Drug Education, Prevention, and Screening Policy.

Drug Education, Prevention, Rehabilitation and Screening Policy

POLICY STATEMENT

Abbeville Christian Academy is committed to providing its students, faculty, and support personnel a healthy, safe, clean, and equitable learning and working environment. The abuse of drugs can be detrimental to the physical and mental well-being of the students, faculty, and support personnel no matter when such use should occur during the year.

1. **Education** – Abbeville Christian Academy (ACA) will provide an educational opportunity for all students, faculty, board members and support personnel that will inform them of the following:
 - a. Illegal Drugs, abuse of prescription drugs, and controlled substances
 - b. Harmful effects of dangerous drugs
 - c. Procedures for testing
2. **Screening** – ACA reserves the right to test any student suspected of using or being under the influence of drugs and/or alcohol. ACA may also conduct random drug tests of its students, faculty, support personnel, and board members. There will be tests throughout the school year. Students participating in extracurricular activities may be required to pass a drug test as a condition to participate in these activities. The drugs tested for will be set by the Board of Directors and are subject to change during the year. The drugs tested for can range from controlled substances to anabolic steroids. A complete list of the drugs being tested for can be obtained through the school office.
3. **Pre-Admission or Pre-Hiring Screening** – ACA will pre-screen all new students in grades 7-12 who seek enrollment at ACA as well as all new employees, faculty, or support personnel at their own expense.

PURPOSE

1. To create and assure that ACA is a drug free environment.
2. To ensure that any chronic dependency problem is recognized, addressed, and treated properly.
3. To prevent drug abuse by educating the student, faculty, support personnel, and board members regarding the dangers of drug abuse.
4. To identify any student, faculty, support personnel, and board members, who may be using illegal drugs.
5. To aid parents and the community in the development of a healthy and responsible lifestyle for each student, faculty, support personnel, and board member

TESTING PROCEDURES

1. The parent or guardian of each student has consented to their child's participation in the drug screening program via their signature in the parent/student handbook.
2. All administrators, faculty, support personnel, and board members may be tested randomly at least once during the school year.
3. Each student in grades 7-12 may be tested at least once during the school year and subject to testing at any given time.
4. The method of testing is by urine sample or hair sample as determined by the Board and will be administered by an approved facility and/or appropriately trained individual.
5. The collection and coding of samples will be handled in a manner as to insure confidentiality.
6. Each sample will be given a control number and analyzed for the presence of prohibited drugs by an outside agency contracted by ACA to provide this service.
7. All test results will be reported to the Head of School.

POSITIVE TEST RESULTS

Student - First Positive Test Result

1. The Head of School and Chair of the Board will be advised of the results.
2. A positive test is defined as a test which indicates that the student, faculty, support personnel, and board member has used an illegal drug or controlled substance.
3. A student who refuses to submit to a test will be subject to the same consequences as one who tests positive.
4. The parent or guardian of the student in question will be advised of the results by the Head of School within 48 hours of receiving the results.
5. The student will be automatically suspended for a minimum of five school days
6. The student in question must be evaluated within ten (10) days by one of the following professional consultants: a certified alcohol and drug abuse counselor, a student assistance professional, a licensed social worker, a medical review officer, or such other professional consultant as may be acceptable to ACA. The said consultant shall have no family (nuclear, extended

or blended) relationship with the student in question. This evaluation and assessment shall be obtained by the parent or guardian at his/her expense.

7. The professional must forward a complete report with any recommendation for treatment or counseling to the Head of School. Until this report is received by the Head of School, the student will remain suspended.
8. If the selected professional consultant recommends that the student attend a counseling program, then the student, at the expense of the parent or guardian, must enroll and complete the counseling program recommended by the said consultant.
9. The student must also participate in any after-care counseling and comply with any additional recommendations of the said professional consultant, at the expense of the parents.
10. Failure to enroll or complete all of the requirements of the counseling program recommended for the student will result in the student's immediate dismissal from ACA.
11. In the event that a student is dismissed from ACA as a result of a positive drug screen or from failure to complete a prescribed counseling program, the parents shall not be entitled to any reimbursement of tuition or other fees previously paid.
12. Following a confirmed positive test result, a student shall be subject to repeated testing throughout the school year. These additional tests are to be paid by the parent or guardian of the student. Failure to pay for said test will be treated as noncompliance and will be considered as a positive test.
13. Any student who tests positive will be immediately placed on probation and will not be allowed to participate in any extra-curricular activity (including but not limited to: athletic practices, athletic games, clubs, organizations, field trips, dances, prom, banquets, etc.) for a period of 60 calendar days.
14. Any student who tests positive will immediately forfeit any and all types of financial assistance and/or sponsorships they are currently receiving.

Student - Second Positive Test Result

1. If any student has a second positive test result at any point for the remainder of their time at ACA, that student will be immediately expelled from ACA.
2. Once expelled the student will never be allowed to re-enroll at ACA.

Faculty and/or Support Personnel - First Positive Test Result

1. If, after the presentation to the Board of Trustees, a 2/3 majority of the board members present vote to allow this person to keep his/her job, the individual will be required to attend an interview with an independent drug counselor or rehabilitation service.
2. The individual must comply with the advice and the suggestion derived from this assessment. This assessment may require the individual to seek professional counseling, undergo a rehabilitation education program and/or to participate in peer counseling.
3. The cost of these services is to be borne by the faculty or staff member.
4. Any individual who has a positive test result will then be tested during all drug tests or by a schedule assigned to him/her by the Head of School for the balance of the school year or no less than six months of school. The cost for said additional testing is to be borne by the individual. Failure to pay will be treated as noncompliance and as a positive test result.

Faculty and/or Support Personnel - Second Positive Test Result

1. If a faculty or support personnel has a second positive test result he/she will be terminated.
2. The individual will be allowed to gather personal belongings after school hours, as long as the Head of School or designee is present with the individual at all times.

GENERAL INFORMATION

Confidentiality

1. All information concerning drug screening is confidential and will be released only to the Head of School.
2. This information will be revealed to the qualified individuals appropriate for the necessary rehabilitation of the student, faculty, and/or staff.

Compliance

1. Any student, faculty, and/or staff member who fails to appear for drug testing will be treated as if a first time positive result has occurred.
2. Any first time positive student, faculty, and/or staff member who fails to appear for drug testing will be treated as if a second time positive result has occurred.
3. Student, faculty, and/or staff members can be excused from drug testing only under the most extreme circumstances (e.g. sickness, family emergency). The individual is responsible for providing written verification for such absence. Approval of this absence is the responsibility of the Head of School. (May not be necessary with hair sample)

Contesting a Positive Test Result

1. Any positive result may be contested within 5 calendar days of parental notification.
2. If it is the first positive test result for a student the following steps will be followed:
 - A. Parents and students must place a written notification of the contest with the Head of School and Chair of the Board.
 - B. A request for re-testing of the submitted sample will be made immediately by the Head of School with the testing laboratory.
 - C. If the amount of the remaining sample is insufficient, a new sample will be submitted.
 - D. The student will be suspended from the school as stated in the drug policy.

Upon receipt of the written contest:

1. The student's enrollment status will change to "Enrolled: not in good standing". A request for re-testing of the submitted sample will be made immediately by the Head of School with the testing laboratory.
2. If the results of the contest are negative, the student's enrollment status will change to "Enrolled" and the student may attend classes. The student will be allowed to complete (for credit) any work missed from during their suspension.
3. If the results of the contest are positive, the student will follow the procedures as stated in the drug policy.

If the contesting of a positive result occurs on the second time for a student the listed steps will be followed:

1. The student will be dismissed from the school as stated in the drug policy.
2. Upon receipt of the written contest:
 - A. The student's enrollment status will change to "Enrolled: not in good standing". A request for re-testing of the submitted sample will be made immediately by the Head of School with the testing laboratory.
 - B. The student may not attend any classes during the period of lab testing and delivery of the results of the contest.
 - C. If the results of the contest are negative, the student's enrollment status will change to "Enrolled" and the student may attend classes. The student will be allowed to complete (for credit) any work missed from the date of the written contest to the date of "enrolled" status.
 - D. If the results of the contest are positive, the student will be permanently dismissed from the school as stated in the drug policy.

Self-Referral

1. A self-referral is when any student, faculty, and/or staff member who, before being notified that he/she is to be tested, by his/her own free will admits to the Head of School that he/she has a problem with drug abuse.
2. The self-referral will not count as a first positive, but the student must complete all qualifications, assessments, and recommendations of the established professional consultant that are encountered on a first positive result.
3. The self-referral can only be used once.
4. The self-referral can only be used in lieu of a first positive
5. The Head of School, upon recommendation by the drug counseling or rehabilitation agency, will determine when the student, faculty, and/or staff member shall be able to return to normal random testing, not to exceed 6 months.

Abbeville Christian Academy Statement of Faith and Sincerely Held Beliefs

1. We believe the Bible to be the only inspired, infallible, authoritative Word of God.

(II Timothy 3:16-17)

2. We believe that there is one God, eternally existent in three persons; Father, Son, and Holy Spirit. Each has distinct roles relating to his creation, and the act of redeeming His creation via the plan of salvation. **(Matthew 28:19)**

3. We believe in the Personhood of the Holy Spirit, as the Holy Spirit is referred to as a "whom" that can be known, and is equated with God in Acts 5:3-4. As the third part of the Trinity He is God. **(John 14:15-17, 25-26, Romans 5:5)**

4. We believe in the ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life. **(Romans 8:9)**

5. We believe in the deity and humanity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His shed blood for the forgiveness of sins, in His bodily resurrection, in His ascension to the right hand of the Father, and in His visible return in power and glory. We recognize Jesus as both Savior and Lord. **(Colossians 1:13-20, Philippians 2:5-11, Revelations 1:17-18)**

6. We believe that the Lord Jesus Christ is the only mediator between God and Man.

(I Timothy 2:5)

7. We believe that all men are lost and sinful and that salvation is received by the grace of God through personal faith in the Lord Jesus Christ and by the act of regeneration of life by the Holy Spirit. **(Romans 3:23-26, Titus 3:5, Ephesians 2:8-9)**
8. We believe in the saving, atoning, and redemptive work that Jesus accomplished through his life, death, and resurrection. As the propitiation for our sin, He assumes our sin debt so we may have eternal life and salvation in His name. God the Father applied Jesus' righteousness to those who receive Him with repentant hearts. **(1 Peter 2:24, & 3:18, 2 Corinthians 5:15- 21, 1 Thessalonians 5:9-10, Romans 3:25, & 5:8,10, & 8:1-4, Hebrews 10:10, John 1:29 & 3:16-17 & 10:14-18 Isaiah 53, Ephesians 1:7, & 5:2, Galatians 2:20-21, 1 Timothy 2:5-6)**
9. We believe that Jesus' death was voluntary and intentional that He did so out of obedience unto our Heavenly Father and because of God's love for us personally while we were yet sinners. **(1 Timothy 2:5-6, Ephesians 5:2, John 10:14- 18, Romans 5:8)**
10. We believe that salvation is found in Christ alone, "for there is no other name under heaven given among men by which we must be saved." **(Acts 4:12)** And this salvation is by grace through faith. **(Ephesians 2:8-9)**
11. We believe that support and participation in the task of fulfilling the great commission is the responsibility of all believers in our Lord Jesus Christ. **(Matthew. 28:19-20)**
12. We believe in the spiritual unity of all believers in the Lord Jesus Christ through the power of the Holy Spirit as established in the Bible. **(John 17:20- 23; 1 Corinthians 12:12-13)**
13. We believe in the bodily resurrection of both the saved and the lost; they that are saved unto the resurrection of eternal life, and they that are lost unto the resurrection of eternal damnation. **(John 5:24-25, 28-29)**
14. We believe that the universe originated by the creative act of God as revealed in Holy Scripture, and that the form of every kind of life was fixed at the time of its creation. **(Genesis 1:1; John 1:1-3)**
15. We believe that God created and ordained marriage in the beginning, as a blessing for both man and woman, before sin entered the world, and that He created marriage to be between one man and one woman, who enter into a covenant relationship, complement one another, serve one another, and sanctify one another for as long as they both shall live. Accordingly, we reject any redefinition of marriage. We believe that the homosexual lifestyle and alternative gender identities are contrary to the Bible. **(Genesis 1:27-28; 2:15-24; Leviticus 18:22; Leviticus 20:13a; Matthew 19:4-6; Romans 1:26-27; 1 Corinthians 7:14)**
16. We believe that human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all of human life. **(Psalm 139)**
17. We believe in the Gospel as defined by the Apostle Paul in 1 Corinthians chapter 15, and this is the "good news" that the New Testament proclaims, "Now, brothers and sisters, I want to remind you of the gospel I preached to you, which you received and on which you have taken your stand. By this gospel you are saved, if you hold firmly to the word I preached to you. Otherwise, you have believed in vain. For what I received I passed on to you as of first importance: that Christ died for our sins according to the Scriptures, that he was buried, that he was raised on the third day according to the Scriptures..." **(1 Corinthians 15:1-4)**

The statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Abbeville Christian Academy's faith, doctrine, practice, policy, and discipline, our Board of Directors is Abbeville Christian Academy's final interpretive authority on the Bible's meaning and application within the school.



AGREEMENTS AND RELEASES

The last pages of this handbook contain written agreements and releases. They concern compliance with school policy, as well as transportation and medical treatment of students. Both students and parents/guardians are responsible for understanding and agreeing to follow the guidelines in this Handbook.

Your signature on the forms indicates your understanding in an agreement, and is required before enrollment can be completed. These forms should be returned by **August 14, 2026**.



1. AGREEMENT TO ABIDE BY POLICIES IN THIS HANDBOOK

This is to certify that I have read the 2025-2026 Abbeville Christian Academy Handbook. I understand and agree to abide by all of the rules and policies of ACA. I give my consent for ACA officials to take any actions mentioned in this Handbook that they consider necessary to operate the school safely and effectively. I understand and agree to the drug policy and discipline policies.

Parent/Guardian Signature

Date

Student Signature

Date



2. CONSENT TO MEDICAL TREATMENT

I, _____, as parent or legal guardian of _____, a minor, do hereby authorize the Abbeville Christian Academy Representative to obtain the necessary medical treatment for any physical illness, and/or injury incurred while participating in any ACA related activity. I also authorize school personnel to administer medications to my child in emergency situations. I further consent to be responsible for the cost incurred with regard to any of the foregoing medical services, and I agree to hold Abbeville Christian Academy, its agents, servants or employees harmless therefore.

Parent/ Guardian Signature

Date

Insurance Company

Policy Number (required)

3. TRANSPORTATION PERMISSION

I give my child, _____, permission to be transported to and from athletic and school related functions of Abbeville Christian Academy. I will not hold the school, the driver, or any representative of ACA responsible for accidents or problems that might occur as a result of the transportation. I understand that my student is not allowed to drive to an athletic event nor be transported by another student.

Parent/ Guardian Signature

Date

4. MEDICAL RELEASE FORM

Alabama Independent School Association/Abbeville Christian Academy

Federal Guidelines under HIPAA now require a signed release form to be on file before any medical or financial information can be given on the named patient.

Student/Athlete name: _____

Permission to discuss the medical condition of the above named patient with the following people is granted for all school-related health problems: Athletic Director, School Administrators, Coaches, Trainers

Relationship to Student (Parent/Guardian/Other) _____

Signed _____ Date _____

5. INTERNET POLICY

As a parent or legal guardian of _____, I understand and agree that my child shall comply with the terms of ACA's Acceptable Use and Internet Safety Policy for the student's access to the school's computer network and Internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's responsibility for abiding by the policy.

I am therefore signing this policy and agree to indemnify and hold harmless the school, Abbeville Christian Academy, and the Data Acquisition site that provides the opportunity to the school for computer network and Internet access against all claims, damages, losses, and costs, of whatever kind, that may result from my child's use of his/her access to such networks or his/her violation of the foregoing policy.

Further I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting.

I hereby give permission for my child to use the building-approved account to access ACA's computer network and the Internet.

Parent/ Guardian Signature

Date

I have read, understand and agree to abide by the terms of ACA's Acceptable Use and Internet Safety Policy. Should I commit any violation or in any way misuse my access to the school's network and the internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me.

Student Signature

Date

6. STUDENT MEDIA CONSENT AND RELEASE FORM

Throughout the school year, students may be highlighted in efforts to promote ACA activities and achievements. For example, students may be featured in materials to train teachers and/or increase public awareness of our school through newspapers, radio, TV, the web, social media, DVDs, displays, brochures, and other types of media.

As the parent or guardian of _____, I hereby give Abbeville Christian Academy and its Board of Trustees, employees, representatives, and authorized media organizations permission to print, photograph, and record my child for use in audio, video, film, or any other electronic, digital and printed media.

- a. This is with the understanding that neither Abbeville Christian Academy, nor its representatives will reproduce said photograph, interview, or likeness for any commercial value or receive monetary gain for use of any reproduction/broadcast of said photograph or likeness. I am also fully aware that I will not receive monetary compensation for my child's participation.
- b. I further release and relieve Abbeville Christian Academy, its Board of Trustees, employees, and other representatives from any liabilities, known or unknown, arising out of the use of this material.

I certify that I have read the Media Consent and Release Liability statement and fully understand its terms and conditions. Please understand that failure to return this release form within ten (10) school days from the date of distribution will constitute approval of the above requests.

Signature of Parent/Guardian

Date

7. CORPORAL PUNISHMENT

Parents must understand that enrollment of a student in Abbeville Christian Academy implies consent for appropriate, reasonable corporal punishment, which consists of paddling a student on the buttock. Corporal punishment will be administered by the Head of School or her designee with at least one witness. Parents will be notified of such occurrences. Corporal punishment may be administered for disrespect, improper language, fighting, defiance, or any other behavior deemed inappropriate by the Head of School. The student will be given an opportunity to tell his or her side of the story.

_____(initial) I have reviewed the Corporal Punishment policy and have no objections to this method of discipline.

_____(initial) I have reviewed the Corporal Punishment policy and object to having someone other than myself administer this discipline to my child.

Relationship to Student (Parent/Guardian/Other) _____

Parent Signature _____ Date _____

Child's Name _____ Date _____

8. Laptop Insurance (Optional)

I, _____, choose to participate in the technology insurance for my child's electronic device issue by ACA. In the event that the electronic equipment is damaged, I understand that without the \$50.00 non refundable policy, I am responsible for the damaged equipment.

_____ I choose to participate with the \$50.00 replacement insurance.

_____ I choose not to participate and I understand that I am liable for the damage to the electronic equipment provided by ACA.

Parent Signature _____ Date: _____



ABBEVILLE CHRISTIAN ACADEMY

IN A WORLD THAT
NEEDS LEADERS BE A
GENERAL

COME JOIN OUR TRADITION

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